CIO Security Committee Meeting
Minutes
October 11, 2006

Present: Lesa Quinn, Todd Waddell, John Wolf, Mark Wise, Brent McManus, Greg Fay, Calvin Moore, Deb Castillo, Verne Logan, Shane Ludwig, Diana Thompson; Alison Radl, Deanna Thomas, Ruth Coleman, Alan Harder, Don Harvey, Rob Buchwald, Luke Bailiff

Lesa Quinn opened the meeting –introductions.

SOCIAL SECURITY NUMBERS
Use of Social Security Numbers for identification purposes, could put customers and employees at risk for identity theft. Using Social Security Numbers on forms and in applications as a unique identifier. Also using maiden names for password verification. Much discussion ensued regarding social security numbers. SSN's must be used for financial and employment purposes, but each agency needs to review all of their applications and see if this is necessary.   Data Classification in Chapter 22.11 already requires a data classification system.

Each agency needs a process in place. This should be included in each agencies data classification standard.

PROPOSED STANDARDS
The committee reviewed all the responses to the proposed Laptop, Removable Media and Enterprise Data Classifications standards.
  All agreed that the encryption should be applied at boot-up to be effective. If this does not occur, hackers have ability boot up with a Linux CD and see files.
  Centrally managed, means managed within your IT department.
  Revenue and Finance said that it is tough to be able to work through some of the issues, but they were able to. This included remote laptops and staff, training laptops, etc. They were able to manage machines after they were deployed.
  Need to be able to manage non-state employee devices. If it contains data where the state is custodian, they need to be encrypted.
  Many agencies would welcome an RFP for encryption software.
  This software has a large learning curve, both for implementation and coordination of services.
  Excluded from standard were backup tapes – need ability to encrypt.

Greg Fay reported that he had met with the Technology Governance Board and told them of the different concerns by the agencies, and wanted an extension to work through all of the concerns.

Norex is giving a teleforum on Data Classification/Security on Friday, October 20 at 10:00 a.m. I do not have the specifics for this presentation.

Next meeting will be: Wednesday, November 8, 2006 at 1:30 p.m.
Justice Bldg, Rm 165
Any suggested topics – please email Lesa Quinn at Lesa.Quinn@iowa.gov